

MINUTES OF THE 130TH EXECUTIVE COMMITTEE MEETING OF THE BOARD HELD ON 25.11.2025 AT KRISHI BHAWAN, NEW DELHI

The 130th Executive Committee Meeting (ECM) of the Board held on 25.11.2025 at 10:30 AM at the Conference Room No. 112, Krishi Bhawan, New Delhi and the following were present in the meeting: -

1. Dr. Muthukumarasamy B., IAS	Chairman, AWBI
2. Shri Rajeev Gupta, IAS (Retd.)	Member, AWBI
3. Dr. S.P. Gupta, IAS (Retd.)	Member, AWBI
4. Shri Girish J. Shah	Member, AWBI– Online
5. Dr. Manilal Valliyate	Member, AWBI
6. Shri Ram K. Raghuvanshi	Member, AWBI
7. Dr. Hitesh Jani,	Member, AWBI
8. Dr. S.K. Dutta	Secretary, AWBI
9. Smt. Prachi Jain	Asst. Secretary, AWBI

The nomination of the Representative of the Ministry of Finance is not received yet. Dr. Sunil Mansinghka, Member AWBI could not attend the ECM meeting due to his prior engagements and visit to Kolkata.

The Chairman, AWBI welcomed all the Members of the Executive Committee of the Board and requested the Executive Members to introduce themselves. After the introduction, Chairman, AWBI requested the Secretary, AWBI to start the meeting. The details of the agenda items discussed are given as under: -

Item No.1: Matter pertaining to SOP for Dog Bite Preventive Measures as per the directions issued by the Hon'ble Supreme Court of India

The matter pertaining to SOP for Dog Bite Preventive Measures as per the directions issued by the Hon'ble Supreme Court of India in the Suo Moto W.P. No.5 of 2025 vide its order dated 07.11.2025 directing the Animal Welfare Board of India to file a consolidated report indicating the nationwide status of sterilisation and vaccination drives, as well as the formulation of uniform Standard Operating Procedures for the prevention of dog-bite incidents in institutional areas/premises within 8 weeks from the date of order, was placed before the Executive Committee of the Board for consideration.

The Executive Committee after due deliberation of the matter and after incorporating few relevant suggestions given by the Chairman, AWBI, Shri Rajeev Gupta, IAS (Retd.), Member AWBI and Shri Girish J. Shah, Member AWBI and other Members, decided to finalize the SOP for Dog Bite Preventive Measures as per the directions issued by the Hon'ble Supreme Court of India vide its order dated 07.11.2025.

The approved SOP is placed at **Annexure-I**.

Item No.2: Consideration of the matter pertaining to issuing Colony Animal Caretaker (CACT) authorization

The matter pertaining to nomination of Colony Animal Care Takers (CACTs) who voluntarily undertake the feeding, basic medical care and general oversight of street animals in their respective localities with the recommendations of the recommending authorities as prescribed by the Board was placed before the Executive Committee of the Board for consideration.

The Executive Committee after due deliberation on the matter decided that the authorization process to be delegated to the Chief Veterinary Officer or Deputy Director or District Animal Husbandry Officer of the District. The CVO/ DD or DAHO, based on the requirement and recommendation of the animal welfare committee as defined in the Animal Birth Control rules, 2023, CVO/ DD or DAHO will issue the letter of authorisation. If there is no requirement or no recommendation by the Animal Welfare Committee as per the ABC Rules, 2023, the CVO/ DD or DAHO, shall have the right to reject the applications as the Hon'ble Supreme Court has restricted feeding in public places. On receipt of the application, the CVO will take the decision within one month of the submission of application.

If the applicant is not satisfied with the decision or the CVO/ DD or DAHO has not made any decision, shall appeal to Member Secretary, State Animal Welfare Board or Director / Commissioner Animal Husbandry Department of the respective States / UTs. They shall dispose the appeal preferably within a month after making a summary enquiry. The decision of the Member Secretary shall be the final. However, the matter may be discussed in the Board Meeting.

Item No.3: Consideration of the matter pertaining to finalization of the application form seeking nomination for the Prani Mitra and Jeev Daya Awards

The matter pertaining to organizing its Animal Welfare and Protection – 2025 Award Program on the auspicious occasion of Basant Panchami in presence of Hon'ble Minister / State Minister of Fisheries, Animal Husbandry and Dairying and other dignitaries of the Ministry was placed before the EC of the Board for consideration.

The Assistant Secretary, AWBI apprised the EC Members about the Award which comprises a total of 12 categories of which the Prani Mitra Award includes (1) Voice for Animals (Individual), (2) Innovative Ideas (Individual), (3) Shaurya/Bravery (Individual including Posthumous), (4) Lifetime Animal Welfare (Individual including Posthumous), (5) Animal Welfare Organization (AWO), (6) Research, Development & Innovation by an Organization (AWO), (7) Corporate/ Co-operatives/ PSUs/ Local bodies/ Government bodies (8) Films/ Documentary/ TV-Series/ Web-series/ Ad-film, (9) Best Veterinary Practices in Animal Welfare and the Jeev Daya Award includes the categories (10) Individual, (11) Animal Welfare Organization (AWO), and (12) Schools/ Educational Institutions/ Teachers/

Children (below the age of 18 years).

The application approved by the ECM is placed at **Annexure – II**.

The Secretary, AWBI suggested that the Application seeking nominations for the awards may be invited with the last date till 31.12.2025 and the application need to be published widely including few News Papers.

The EC approved the suggestion of the Secretary and decided that the approved application need to be published immediately for inviting nomination for the Award.

Item No.4: Preparation of Agenda for the 55th Annual General Meeting of the Board scheduled to be held on 19.12.2025

The matter relating to the preparation of the Agenda for the 55th Annual General Meeting of the Board scheduled to be held on 19.12.2025 was placed before the Executive Committee. After examining the points listed below, the EC agreed to include them in the Agenda for the forthcoming AGM and further noted that additional suggestions, if any, may be submitted by the Board Members in due course for consideration and inclusion:-

- i. Approval of the draft Annual Report for the financial year 2024-25 along with the adoption of the Final Accounts and Separate Audit Report of the Accounts conducted by the C&AG Audit which is yet to be received.
- ii. Reconstitution of the various Committees of the Board.
- iii. Writing off the old amounts shown outstanding in the balance sheet for many years and could not be justified to the audit due to various reasons.
- iv. Other items may also be provided by the Executive Committee to finalize the agenda for the 55th Annual General Meeting of the Board.

The meeting ended with vote of thanks to Chair.
